



Documents checklist

كاغذات ني list

Tick each item before you come to the office. Items marked (Iraq), (Saudi), (India) or (Egypt) apply to that destination only.

For every traveller

- ☐ Passport valid at least six months beyond the return date, with two blank visa pages — check infants' passports too
- ☐ Four recent photographs, white background, 35 × 45 mm, no glasses; ladies in rida with the face fully visible
- ☐ Copy of the ITS card (children are registered under the head of family)
- ☐ Yellow fever certificate — required for re-entry to Kenya; polio where required
- ☐ Travel insurance covering the whole safar (mandatory, arranged separately)
- ☐ Deposit receipt from the office, M-Pesa confirmation or bank reference
- ☐ Prescribed medicines with a doctor's letter, in original packaging

By destination

- ☐ (Iraq) Safai chitthi — clearance letter from your jamaat office
- ☐ (Iraq) Ziyarat raza sought through ITS before departure — the khidmat team assists
- ☐ (Saudi) Meningitis ACWY vaccination certificate, issued at least ten days before travel, valid five years
- ☐ (Saudi) Umrah e-visa printout; Hajj through Sigat-ul-Hajj pre-registration
- ☐ (India) Indian e-visa printout for Kenyan passport holders
- ☐ (Egypt) Visa on arrival or e-visa — confirm current rules with the office before travel

Keep with you on the safar

- ☐ Paper copies of passport, visa and ITS card, and photos of them on your phone
- ☐ Emergency contact card: khidmat team WhatsApp numbers and hostel address (issued at the sabak)
- ☐ Small notes in US dollars for niyaz, sadaqa and tips

Bring originals to the Nairobi office when you register. Nothing is submitted for visas until every traveller's documents are complete, and Iraqi visa applications go in one batch — names cannot be added after the deadline.